

MEMORANDUM

TO: The Members of the HSAWCF
FROM: Mary Penz, HSAWCF Administrator
DATE: February 8, 2022
SUBJECT: **NEWS AND UPDATES FROM HSAWCF**

HSAWCF MEMBER DISTRIBUTIONS

HSAWCF 2022 DIVIDEND DISTRIBUTION

It is the pleasure of the HSAWCF Board of Trustees to announce that eligible member agencies will once again benefit from the HSAWCF dividend distribution program. This 2021 dividend distribution authorized by the State of Michigan is for \$1,850,000 which brings the HSAWCF cumulative dividends issued to members to over \$40 million since the Fund's inception.

Distributions like these arise from a team effort of dedicated work and commitment provided by the HSAWCF Member Agencies, Board of Trustees, Third Party Administrator, Agents and Fund Administrator. The continued dedication provided helps to ensure that HSAWCF member organizations continue to have a long-term cost-effective program. With a history of returning over 36% of premium, reducing claim costs, and providing effective loss control programs, the HSAWCF continues to meet the needs of its members so they in turn can meet the needs of the community.

The dividend distribution checks are scheduled to go out by the end of February 2022.

HSAWCF 2021 LOSS CONTROL COVID RELIEF PAYMENTS

In an effort to always aid our members, the HSAWCF was pleased to be able to issue a loss control assistance payment to its members. This payment issued in October 2021 was sent to aid in obtaining items to help keep the workplace safer and cleaner environment for employees due to the ongoing COVID -19 pandemic. This distribution was intended to help support safety protocols as well as help adhere to CDC and State of MI safety guidelines. The distribution was based on each agency's 2021 estimated head count for the 2021 year at a rate of \$25 per employee.

ANNUAL PAYROLL AUDITS

HSAWCF PAYROLL AUDITS BY THE APRISE GROUP

This is the time of year when our annual payroll audits are once again under way.

The Aprise Group will once again conduct the majority of the payroll audits virtually /electronically. Payroll information will be requested, and questions related to COVID 19 furloughs, employees working from home, retention payments and layoffs will be addressed. A notification letter will come to you directly from The Aprise Group that will indicate what information they will be looking for. We kindly ask that you make every effort to have the information available so the audits can be completed as soon as possible. Please make sure that the HSAWCF Independent Contractor Statements are completed and turned in at the time of audit. This helps speed up the process in completing the payroll audits on time. (Please refer to the attached IRS and State guidelines)

Please note that any questions or concerns about the audit findings must be brought to my attention by April 30, 2022. No audit adjustments will be made to the audit findings after May 4, 2022. This is important to note so please make sure, you have all of your information available for the auditors.

EDUCATION AND TRAINING

HSAWCF AND MIDWEST EMPLOYERS' CASUALTY

We are pleased to announce that the HSAWCF is collaborating with our Excess Carrier Midwest Employers Casualty to add education and training toolkits to its website. These tool kits address the several types of incidents that have generated claims for the HSAWCF. I have attached two toolkits to this newsletter that may be useful to you this time of year.

As always please let me know if you have any questions, I can be reached at marypenz@hsawcf.com

