

MEMORANDUM

TO: The Members of the HSAWCF
FROM: Mary Penz, HSAWCF Administrator
DATE: January 20, 2023
SUBJECT: **NEWS AND UPDATES FROM HSAWCF**

HSAWCF MEMBER DISTRIBUTIONS

HSAWCF DIVIDEND DISTRIBUTION

It is the pleasure of the HSAWCF Board of Trustees to announce that eligible member agencies will once again benefit from the HSAWCF dividend distribution program. This 2022 dividend distribution authorized by the State of Michigan is for \$1,800,000 which brings the HSAWCF cumulative dividends issued to members to over \$42 million since the Fund's inception. Distributions like these arise from a team effort of dedicated work and commitment provided by the HSAWCF Member Agencies, Board of Trustees, Third Party Administrator, Agents and Fund Administrator. The continued dedication provided helps to ensure that HSAWCF member organizations continue to have a long-term cost-effective program. With a history of returning over 36% of premium, reducing claim costs, and providing effective loss control programs, the HSAWCF continues to meet the needs of its members so they in turn can meet the needs of the community.

The dividend distribution checks are scheduled to go out by the end of February 2023.

ANNUAL PAYROLL AUDITS

This is the time of year when our annual payroll audits are once again under way.

The Aprise Group will once again conduct the majority of the payroll audits virtually /electronically. Payroll information will be requested, and questions related to COVID 19 furloughs, employees working from home, retention payments and layoffs will be addressed. A notification letter will come to you directly from The Aprise Group that will indicate what information they will be looking for. We kindly ask that you make every effort to have the information available so the audits can be completed as soon as possible. **Please make sure that the 2022 HSAWCF Independent Contractor Statements are completed and turned in at the time of audit. This helps speed up the process in completing the payroll audits on time. (Please refer to the attached IRS and State guidelines)**

Please note that any questions or concerns about the audit findings must be brought to my attention by April 21, 2023

No audit adjustments will be made to the audit findings after May 5, 2023. This is important to note so please make sure, you have all of your information available for the auditors.

EDUCATION AND TRAINING

Comprehensive Risk Services the TPA for HSAWCF has scheduled the 2023 Webinars which are available to HSAWCF members free of charge. Please take the opportunity to sign up for those that you may find useful and are applicable for your organization.

2023 Safety Webinars

March 15th **Unsafe Acts & Conditions**
Please click [here](#) to register.

April 11th **Lockout / Tagout & Energy Isolation**
Please click [here](#) to register.

May 10th **Hazard Communication & Safety Data Sheets**

Please click [here](#) to register.

September 19th **Ergonomics and Proper Body Mechanics**

Please click [here](#) to register.

October 10th **Electrical Safety**

Please click [here](#) to register.

All webinar times are 2:00 PM

If you have any questions, please contact: Ken Smylie, VP Loss Control, Comprehensive Risk Services at ksmylie@crsmi.com

As always please let me know if you have any questions, I can be reached at marypenz@hsawcf.com

MEMBER LOSS RUNS FOR 2023

Comprehensive Risk Services the TPA for HSAWCF will be sending out an annual detail claim/loss report to our members. These reports include a summary of the claims that have been filed on behalf of your agency. Please review them and let us know if you have any questions or concerns. These will continue to be sent to you on an annual basis unless you otherwise request more frequent reporting.

If so, please contact marypenz@hsawcf.com or jhidalgo@crsmi.com

RENEWAL PREMIUMS DUE JANUARY 1ST 2023

Just a quick reminder to your workers compensation renewal payment was due on January 1st 2023. If you have not made your payment, please do so ASAP. Remember that a Certificate of Insurance cannot be issued until the HSAWCF receives your renewal payment and you are current on your account. If you need another copy of your billing just let me know at marypenz@hsawcf.com